

## Documents needed for registration

Identity card, alternatively passport + official proof of address

Library users below the age of 18 need their parents' or guardian's written consent.

## Library rules

Borrowing media is free of charge.

Eating and drinking are permitted only in the conservatory and on the roof terrace.

No smoking.

Please remember to bring your library card. You need it for

- borrowing items
- reserving items
- renewing items (also on the telephone)
- using our sit-down internet terminals

## Maximum check out

20 books	4 weeks	2 renewals
10 cassettes	4 weeks	2 renewals
10 CDs	4 weeks	2 renewals
4 maps	4 weeks	2 renewals
5 mixed media packages	4 weeks	2 renewals
4 board games	4 weeks	2 renewals
5 CD-ROMs / DVD-ROMs	4 weeks	2 renewals
10 magazines	2 weeks	no renewal
4 films	1 week	2 renewals
8 e-media	variable	no renewal

## Garching Public Library

Stadtbücherei Garching

Bürgerplatz 11

85748 Garching b. München

tel.: (089) 320 89 210

Catalogue research / internet terminal

reservation tel.: (089) 320 89 211

buecherei@garching.de

[www.stadtbuechereigarching.de](http://www.stadtbuechereigarching.de)

[www.facebook.com/stadtbuechereigarching](https://www.facebook.com/stadtbuechereigarching)

## Opening times

Mon 11 a.m. – 8 p.m.

Tue 11 a.m. – 6 p.m.

Wed 11 a.m. – 6 p.m.

Thu 11 a.m. – 6 p.m.

Fri 11 a.m. – 6 p.m.

First Saturday of each month

9 a.m. – 1 p.m.



## Garching Public Library

Welcome to our library!



## What's where in the library

### Basement

- Fiction
- Feature films
- Foreign language books (English, Turkish, Russian, French, Spanish, Italian)

### Upstairs children's library

- Picture books
- Books for primary school children
- Board games, educational games
- Children's magazines

### Downstairs children's library

- Books for secondary school children
- Foreign language books
- Documentary and feature films for children
- Board games
- Computer games

### Gallery

- Non-fiction media (books, films, audio books and CD-ROMs)

### Ground floor

- Encyclopaedias
- Non-fiction: sociology, philosophy, music and film
- Travel guides
- Maps
- Audio books in German and English
- Music CDs
- Children's CDs



### Teen section

- Teen fiction
- Magazines
- Textbooks for primary and secondary school students

### Conservatory and roof terrace

- Newspapers
- Magazines

## Other services

- Information desk
- Media research
- Media acquisition request book
- Author's readings, presentations, performances, exhibitions and other events
- Weekly story time in the upstairs children's library
- Children's theatre performances
- Library tours
- Photocopying and printing
- Toilet for the disabled
- Nappy changing table
- Lift
- Tea and coffee in the conservatory
- Media recommendation lists
- Display cabinets for exhibitions

## IT facilities

- Internet terminals
- Computerised catalogue
- Online catalogue with 24/7 availability at [webopac.garching.de](http://webopac.garching.de)  
Check return dates, renew and reserve items  
User number = number on your library card  
Password = your date of birth in DDMM format (day-day-month-month)
- E-books / e-media at [netbib24.de](http://netbib24.de)