Documents needed for registration
Identity card, alternatively passport + official proof of address
Library users below the age of 18 need their parents’ or guardian’s written consent.

Library rules
Borrowing media is free of charge.
Eating and drinking are permitted only in the conservatory and on the roof terrace.
No smoking.
Please remember to bring your library card. You need it for
- borrowing items
- reserving items
- renewing items (also on the telephone)
- using our sit-down internet terminals

Maximum check out

<p>| | | |</p>
<table>
<thead>
<tr>
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<tbody>
<tr>
<td>20 books</td>
<td>4 weeks</td>
<td>2 renewals</td>
</tr>
<tr>
<td>10 cassettes</td>
<td>4 weeks</td>
<td>2 renewals</td>
</tr>
<tr>
<td>10 CDs</td>
<td>4 weeks</td>
<td>2 renewals</td>
</tr>
<tr>
<td>4 maps</td>
<td>4 weeks</td>
<td>2 renewals</td>
</tr>
<tr>
<td>5 mixed media packages</td>
<td>4 weeks</td>
<td>2 renewals</td>
</tr>
<tr>
<td>6 board games</td>
<td>4 weeks</td>
<td>2 renewals</td>
</tr>
<tr>
<td>5 video games</td>
<td>4 weeks</td>
<td>2 renewals</td>
</tr>
<tr>
<td>15 magazines</td>
<td>2 weeks</td>
<td>no renewal</td>
</tr>
<tr>
<td>6 films</td>
<td>1 week</td>
<td>2 renewals</td>
</tr>
<tr>
<td>12 e-media</td>
<td>variable</td>
<td>no renewal</td>
</tr>
</tbody>
</table>

Garching Public Library
Stadtbücherei Garching
Bürgerplatz 11
85748 Garching b. München
tel.: (089) 320 89 210
Catalogue research / internet terminal reservation tel.: (089) 320 89 211
buecherei@garching.de
www.stadtbuechereigarching.de
www.facebook.com/stadtbuechereigarching

Opening times
Mon 11 a.m. – 8 p.m.
Tue 11 a.m. – 6 p.m.
Wed 11 a.m. – 6 p.m.
Thu 11 a.m. – 6 p.m.
Fri 11 a.m. – 6 p.m.
First Saturday of each month 9 a.m. – 1 p.m.
What’s where in the library

Basement
- Fiction
- Feature films
- Foreign language books (English, Turkish, Russian, French, Spanish, Italian)

Upstairs children’s library
- Picture books
- Books for primary school children
- Board games, educational games
- Children’s magazines

Downstairs children’s library
- Books for secondary school children
- Foreign language books
- Documentary and feature films for children
- Board games
- Computer games

Gallery
- Non-fiction media (books, films, audio books and CD-ROMs)

Ground floor
- Encyclopaedias
- Non-fiction: sociology, philosophy, music and film
- Travel guides
- Maps
- Audio books in German and English
- Music CDs
- Children’s CDs

Teen section
- Teen fiction
- Magazines
- Textbooks for primary and secondary school students

Conservatory and roof terrace
- Newspapers
- Magazines

Other services
- Information desk
- Media research
- Media acquisition request book
- Author’s readings, presentations, performances, exhibitions and other events
- Weekly story time in the upstairs children’s library
- Children’s theatre performances
- Library tours
- Photocopying and printing
- Toilet for the disabled
- Nappy changing table
- Lift
- Tea and coffee in the conservatory
- Media recommendation lists
- Display cabinets for exhibitions

IT facilities
- Internet terminals
- Computerised catalogue
- Online catalogue with 24/7 availability at webopac.garching.de
  Check return dates, renew and reserve items
  User number = number on your library card
  Password = your date of birth in DDMM format (day-month-month)
- E-books / e-media at netbib24.de